



**FOCUS**  
SCHOOL

Focus School - Linton Park Campus  
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9 December 2016

Dear Parents

### **End of Term Arrangements**

I have pleasure in advising the end of term arrangements as follows:-

#### **Monday 12 December 2016**

Year 3 Flu vaccinations.

The Year 3 and 4 primary production dress rehearsal to the whole school at 2pm.

#### **Tuesday 13 December 2016**

The Year 3 and 4 primary production to parents at 2pm. All parents are welcome to attend; please arrive by 1.50pm.

#### **Wednesday 14 December 2016**

House activities - all students to come to school in full LPC PE kit and to ensure they also have warm outside clothing with them.

#### **Thursday 15 December 2016**

Concert rehearsals for students. Usual lessons when not in rehearsal.

#### **Friday 16 December 2016 (Last day of term)**

**All parents and grandparents are welcome to attend the end of term concert.**

Whole school music concert will commence at 9.00am and parents are invited to be seated by 8.50. There will be a half hour interval at 10.15am during which light refreshments will be provided to guests.

School will finish at 12.00 noon on Friday 16 December 2016.

#### **Academic Year 2016 -17 Term Dates**

Please note that there is an amendment to the term dates with a staff National INSET being planned for Tuesday 10 January 2017. **School will be closed on this day.**

The updated term dates for the remainder of academic year 2016/17 are available on the school website with the students returning to school on Wednesday 4 January 2017.

#### **Arrangements for Bad Weather – Closure of School**

Please note that a letter outlining the arrangements for bad weather is on the school website.

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### **Attendance**

Students are expected to attend school for every day that school is in session. If a child is absent due to illness, the school must be informed as soon as possible on the first day of absence. If absence for any reason is known in advance a letter of request must be forwarded to Mrs Edwards for consideration.

### **Equipment**

Students should come to school fully equipped for their lessons (list in Parent Handbook). Failure to do so results in disruption to lessons and therefore has a detrimental impact on learning. Please ensure your child has everything they need for the new term.

### **Name Labels**

Please ensure that all school uniform and lunch boxes are labelled with your child's name. The school earns commission from any orders placed with Labelplanet and order forms are available from the school office. Please note that any orders are to be placed direct with Labelplanet (not through the school office).

### **Students driving to School**

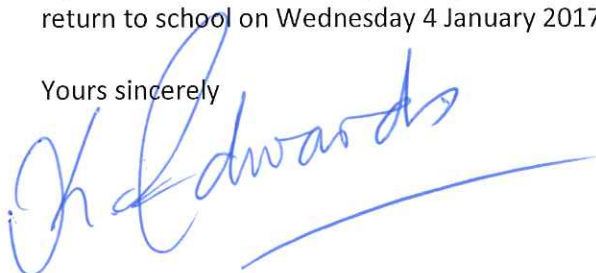
Reminder: As per Focus policy, students must not drive to school. They should use the OneBus minibuses or be transported by a responsible adult. In exceptional circumstances, a letter of request should be sent to me for consideration.

### **Uniform**

All students are required to wear the Oneschool uniform as detailed in the parent handbook and Academy Catalogue. No alternative items may be worn or substituted for the prescribed item. **This includes PE kit.** Failure to wear correct PE uniform will result in the student being prohibited from taking part.

It just remains to wish everyone a good winter holiday and I look forward to seeing the students return to school on Wednesday 4 January 2017.

Yours sincerely



Mrs Kate Edwards  
Interim Headteacher